

**CITY OF NAPLES  
PURCHASING DIVISION  
CITY HALL, 735 8<sup>TH</sup> STREET SOUTH  
NAPLES, FLORIDA 34102  
PH: 239-213-7100 FX: 239-213-7105**

**ADDENDUM NUMBER 3**

NOTIFICATION DATE:	BID TITLE:	BID NUMBER:	BID OPENING DATE & TIME:
02/16/16	Community Services Building Interior Upgrade	16-021	03/03/2016 2:00PM

**THE FOLLOWING INFORMATION IS HEREBY INCORPORATED INTO,  
AND MADE AN OFFICIAL PART OF THE ABOVE REFERENCED BID.**

Below are answers to written submitted questions.

- 1) To help assure that the City receive the lowest bid for this project, we ask that walkthroughs be permitted up to bid closing.

**ANSWER: No. We believe 25 days is sufficient for site review for this project.**

- 2) Is the building going to be occupied during construction or are the employees there moving somewhere else temporarily during renovations?

**ANSWER: The building will be occupied during construction. The bid documents state the period of the day and days of the week that the work will be completed. During this period, employees will not be in the building.**

- 3) Who is moving the furniture, desks, chairs etc...

**ANSWER: This is the vendor's responsibility. The bid documents states that the contractor is responsible for temporary relocating the furniture and returning it daily so City staff can conduct City business in a normal manner. Addendum 1 covered items not previously identified in the bid documents.**

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**IMPORTANT MESSAGE**

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE BID COVER SHEET.